

TROOP 24

[Your Address Here]

_____ **[Date]**

[Address of Recipient]

Re: Eagle Scout Recognition

Dear _____,

On _____, _____, 20____, a Board of Review convened to consider the application of Boy Scout _____ and voted to recommend him for the rank of Eagle Scout. As _____'s parent, I am writing to request your help in recognizing his achievement.

In a few weeks Boy Scout Troop 24 will conduct a Court of Honor on _____'s behalf, and any congratulatory letters or other forms of recognition will be presented to him at that time. The recognition that an Eagle Scout receives at his Court of Honor is one of the great experiences of his life. Please help us recognize:

Troop 24
Tidewater Council
Boy Scouts of America

You may send your recognition to:

Eagle Scout _____
c/o _____ **[Eagle Scout Parent]**
_____ **[Address]**
Norfolk, VA 235____

Thank you for your consideration.

Sincerely,

_____ **[Eagle Scout Parent]**

TRUSTWORTHY

LOYAL

HELPFUL

FRIENDLY

COURTEOUS

KIND

OBEDIENT

CHEERFUL

THRIFTY

BRAVE

CLEAN

REVERENT

**Some Individuals from which to Consider Requesting Recognition
(Consider others within interest industry of the Eagle Scout)**

<<Salutation>>	<<Address>>
Mr. President	President _____ The White House Greetings Office Room 39 1600 Pennsylvania Avenue Washington, DC 20500
Mr. Vice President	The Vice-President _____ Old Executive Office Building United States Senate Washington, DC 20501
Secretary _____	Secretary of State _____ 2201 C Street. NW Washington DC 20520
Attorney General _____	Attorney General _____ Department of Justice 10th St & Constitution Ave., NW Washington, DC 20530
Secretary _____	Secretary of Defense _____ The Pentagon Washington, DC 20301
Secretary _____	Secretary of the Navy _____ The Pentagon Washington, DC 20350
Mr. Secretary	Secretary of the Air Force Community Relations, SAF/PAC Room 5C945, 1690 Air Force The Pentagon Washington, DC 20330-1690
Mr. Assistant Secretary	Office of the Assistant Secretary of Defense Public Affairs Director for Community Relations The Pentagon, Room 1E776 Washington, DC 20301-1400
Secretary _____	Secretary of the Air Force _____ The Pentagon Washington, DC 20330
Secretary _____	Secretary of Agriculture _____ 14th St. & Independence Ave., NW Washington, DC 20250
Secretary _____	Secretary of Transportation _____ 400 7th St., SW Washington, DC 20590
Secretary _____	Secretary of Energy _____ Dear Ms. O'Leary 100 Independence Ave., SW

	Washington, DC 20585
Secretary _____	Secretary Housing & Urban Development _____ Washington, DC 20410-0001
Secretary _____	Secretary _____ Secretary of Labor 200 Constitution Ave., NW Washington, DC 20210
Secretary _____	Secretary _____ Secretary of the Treasury Room #4404 1500 Pennsylvania Ave Washington, DC 20220
Secretary _____	Secretary _____ Secretary of Veterans Affairs Vermont Ave., NW Washington, DC 20420
Secretary _____	Secretary _____ Secretary of Health/Human Services 200 Independence Ave., SW Washington, DC 20201
Justice _____ [Select Justices as desired]	Justice _____ Supreme Court of the United States Washington DC 20543
Superintendent	Superintendent U. S. Coast Guard Academy 15 Mohegan Avenue New London CT 06320-4095
Superintendent	Office of the Superintendent United States Military Academy West Point NY 10996
Superintendent	Office of the Superintendent U.S. Naval Academy 121 Blake Road Annapolis MD 21402-5000
Mr. _____	_____ Headquarters, U.S. Coast Guard 2100 2nd St. SW Washington, DC 20593 Robert Reich
Director _____	Director _____ Federal Bureau of Investigation U.S. Department of Justice Washington, DC 2053
Commandant	Commandant U.S. Coast Guard 2100 2nd Street SW Washington DC 20593-0001
Admiral _____	Admiral _____ Chief of Naval Operations Room 4E674 The Pentagon

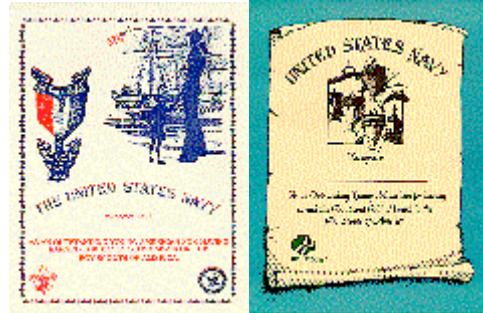
	Washington DC 20350
Senator _____ [Check website for office number]	The Honorable _____ _____, Hart Office Building Congress of the United States United States Senate Washington, D.C. 20510
Congressman _____ [Check website for room number]	The Honorable _____ Cannon House Office Building, Rm-____ Congress of the United States House of Representatives Washington, DC 20515
Speaker _____	Mr./Ms. _____ Speaker, House of Representatives U.S. Capitol Building Washington, DC 20515
Governor _____	Office of the Governor Patrick Henry Building, 3rd Floor 1111 East Broad Street Richmond, Virginia 23219
The Honorable _____ [Check website for room number]	Mr./Ms. _____ Senate of Virginia General Assembly Building Capitol Square, Room ____ Richmond, VA 23219
The Honorable _____ [Check website for room number]	Mr./Ms. _____ Virginia House of Delegates General Assembly Building Capitol Square, Room ____ Richmond, VA 23219
Mayor _____	Mayor _____ Office of the Mayor 1001 City Hall Building 810 Union Street Norfolk, VA 23510
Councilman _____	Councilman _____ Office of the City Council 1006 City Hall Building 810 Union Street Norfolk, VA 23510
Mr. President	President Jimmy Carter The Carter Center One Copenhill Atlanta, GA 30307
Mr. President	President George Bush 10000 Memorial Drive Suite 900 Houston, TX 77024
General Yeager	General Charles E. Yeager P.O. Box 128 Cedar Ridge, CA 95924
Mr. Lovell	James A. Lovell National Eagle Scout Association P.O. Box 152079 Irving, TX 75015-2079

Mr. Speilberg	Steven Speilberg Amblin Entertainment Inc 100 Universal Plaza, Bungalow Universal City, CA 91608
Sir	NASA Johnson Space Center CB/Astronaut Office <i>Attn: Eagle Scout Court of Honor</i> Houston TX 77058
Mr. Madden	Mr. John Madden c/o Fox Sports 1211 Avenue of the Americas 2nd Floor New York NY 10036
Sir	Boy Scout Program Manager National Park Service 1849 C St., NW Washington DC 20240
Sir	Public Affairs Officer US Secret Service, NYC Office 6 World Trade Center, Rm. 623 New York NY 10048-0953
Your Holiness	Pope Benedict XVI Apostolic Nunciature 3339 Massachusetts Ave., NW Washington DC 20008-3687
Mr. Jobs	<i>Steve Jobs</i> CEO Apple Computer Inc. 1 Infinite Loop Cupertino, CA 95014
Dr. Schuller	Dr. Robert Schuller 464 South Esplana Orange, CA 92669
Mr. Limbaugh	Rush Limbaugh Station WABC 2 Penn Plaza, 17th Floor New York, NY 10023
Mr. _____	David Ruder Securities & Exchange Commission Washington, DC 20549
Sir	National Rifle Association Safety and Education Division ATTENTION: MIKE ALLEN 11250 Waples Mill Road Fairfax VA 22030
	National Commander American Legion PO Box 1055 Indianapolis IN 46206

Special Eagle Scout Recognitions

U.S. Navy Certificates of Recognition

Contact your local recruiting offices to obtain one of these recognitions (Eagle Scout - left and Gold Award - right):



US Army Youth Certificates of Recognition

Scout leaders and parents may nominate their scouts for this award (shown at the right) by completing an [on-line application](#) or by contacting their nearest [U.S. Army Recruiting Battalion](#).

The following information is needed:

- Scout's name
- Date and time of ceremony
- Name, phone number and E-mail address of the person making the request, and
- Where the Certificate should be mailed (Name and full address)
- If you would like a Recruiter to attend and present the certificate at the Ceremony, you may make that request, but they cannot promise that they will be able to comply.



US Air Force Youth Certificates of Recognition

U.S. Air Force Certificates of Recognition are awarded to America's Boy Scouts and Girl Scouts because Scouts' values are closely aligned with the Air Force core values: Integrity First, Service Before Self and Excellence In All We Do. Scout leaders or parents may nominate their scouts for this award (shown at the right) by completing an [on-line application](#).

The following information is needed:

- Scout's name, address, and birth date
- Date of ceremony
- Name, Troop Number and Title of the person making the request

Once the application has been completed, it will be referred to the U.S. Air Force Recruiting office nearest you where it will be processed and presented to your scout. From the form, it appears that they will make personal contact, or send it direct to the Scout's home.

You can contact your local Air Force recruiter and have them present the certificate at the Court of Honor. This is not a recruiting ploy; it is just easier to have a recruiter do it, unless you have a military base nearby. As with the Army Certificate, above, they cannot promise that they will be able to comply.



U. S Flags - Flown over the Pentagon or the Capitol	
Pentagon	U.S. Capitol
<p>For a flag flown over the Pentagon the requestor must provide the flag. The request must be submitted 3 business days before date to be flown. Flags will not be flown on Holidays. When sending a flag through the mail, please be sure to insert return postage. The requestor should include the following information in their request:</p> <ol style="list-style-type: none"> 1. The name of the person and organization. 2. The occasion 3. The date the flag should be flown. 4. Point of contact and a phone number. <p>Submit the written request to:</p> <p>Defense Protective Service Operations Branch Commander's Office Washington HQ Services, Room 2E148 1155 Defense Pentagon Washington, DC 20301-1155 Telephone: (703) 697-1288</p>	<p>You can purchase a US flag that has flown over the United States Capitol building in Washington, D.C., by ordering it from your US Representative or Senator. In fact, this is the only way to purchase one of these flags.</p> <p>Certificate of authenticity. You may request that your flag be flown on a certain date such as a birthday or anniversary. A certificate showing it was flown over the Capitol accompanies each flag. If you mention in your letter or on your request form that this flag is for any specific occasion, that information will be included on the certificate. If you are requesting a specific date, please make your request at least 4 weeks prior to that date.</p> <p>Fabric and size of flags. All flags are made in the United States. The cotton flags come in two sizes: 3'x5' or 5'x8'. The nylon flags come in the same size as the cotton and one additional size: 4'x6'.</p> <p>Prices. According to a survey we recently conducted, the specific prices vary from office to office. The prices include only the costs of the flag itself, the certificate, and shipping and handling. The payment must be a check or money order made payable to the fund designated by the specific Congressional office.</p> <p>Order information. Most web sites of Representatives and Senators have a page devoted to the process for ordering flags from their offices. Check for a link to "Constituent Services" or "Services" for the ordering information for that office. If you find that the web site does not tell how to order a flag, please call the State or field office of the member of Congress for the information.</p>

U.S. Postal Service Certificates of Recognition

The United States Postal Service has a newly designed recognition certificate for presentation to new Eagle Scouts. The certificate shows the USPS logo and the (old) BSA logo. What makes this certificate special is a reproduction of the \$.03 Boy Scouts of America commemorative stamp issued in 1950.

To obtain a certificate, send your request, listing the name of the new Eagle Scout, to:

Mr. Jon E. Potter
Postmaster General/CEO
U.S. Postal Service
475 L'Enfant Plaza SW
Washington DC 20260-0010